

**CITY OF PAYNESVILLE
FINAL PLAT APPLICATION**

221 Washburne Ave. ~ Paynesville, MN 56362
Phone: 320-243-3714 ~ Fax: 320-243-3713

Name of Subdivision: _____

List All Property Owners: _____

Contact Person: _____

Address: _____

Telephone No.: _____ Email: _____

Legal Description: _____

Number of Lots:	Proposed Zone:	Application Fee: \$500.00 (non-refundable)
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FINAL PLAT

- The application must contain all information found in the City Ordinance Chapter 30.
- The Final Plat must be submitted within one year of the Preliminary Plat approval or the approval will become null and void.
- Submit application and fee with three (3) large and one (1) reproducible 8.5" x 11" copies of the plat at least ten (10) business days prior to the Regular Planning Board meeting.

Signature of Applicant(s) _____
Date

For Office Use Only.
Application Fee: \$500.00 Cash _____ Check No. _____ Date Paid _____

Present To City Administrator & Set Date for Public Hearing.
Planning Public Hearing Date: _____ Council Makes Determination Date: _____

PLANNING BOARD ACTION:
Recommended to Council Approved Denied Date: _____

CITY COUNCIL ACTION:
Approved Denied Date: _____

Date Application Received In Office:
(Stamp)